

Planning



Department

APPEAL OF DECISION APPLICATION

Anyone may appeal a decision made by the Planning Department, the Planning Commission, or the Board of Aldermen. An appeal to each entity has its own unique process. Please read below for the different appeal processes depending on the entity which issued the decision being challenged:

- Planning Department: The case to overturn any decision made by the Planning Department will be heard by the Planning Commission. There is no fee for this.
- Planning Commission: The case to overturn any decision made by the Planning Commission will be heard by the Board of Aldermen. There is a \$10 fee for this.
- Board of Aldermen: The case to overturn any decision made by the Board of Aldermen will be heard by the DeSoto County Circuit Court. As this court is not affiliated with the City of Horn Lake, the applicant will need to contact them for the details of their process.

Applicant Name: _____

Applicant Address: _____

Applicant Phone Number: _____

Applicant Email: _____

Please explain the decision being challenged and the reasoning for this appeal:

In signing below, I confirm that I am requesting to appeal the decision explained on this application.

Applicant Signature: _____

Printed Name of Applicant: _____

Date: _____

FOR OFFICE USE ONLY

Payment Type: Cash Check Card

Amount Paid: _____

Date: _____